

BRISTOL CONCERT ORCHESTRA JOB DESCRIPTION

POST: Woodwind and Brass Section Organisers

APPOINTED BY: Conductor and Bristol Concert Orchestra Committee

RESPONSIBLE TO: Conductor and Bristol Concert Orchestra Committee

SPECIFIC RESPONSIBILITIES:

- 1) To act as an organiser of their section for business matters, but not for artistic direction (conductor's responsibility).
- 2) List the numbers of players for each instrument who are required for the term's programme.
- 3) Distribute the music to the designated players/groups, and collect the music at the end of the concert.
- 4) Assess what extra players we will need for the concert, and advise the Committee accordingly.
- 5) Advise the Treasurer as to suitable levels for subs for players who do not have much music to play that term.
- 6) Tell the Treasurer the names of all additional professional players who will be needed at the concert, and the level of remuneration they are due, at least 2 weeks prior to concerts.

This Job Description is not an exhaustive list of duties, but is intended to give a general indication of the range of work required of the post holder.